

About Social Media Announcements and Online Profile

1 Once we have your finalized bio, photo, and logo, you are put into the queue for social media announcements and online profile.

The queue for completion is typically 10-15 business days. The social media announcement is posted on Facebook, LinkedIn, and Instagram. If you provide your account names, we will tag you on the posts*. The posts will contain a link to your online profile.

**Facebook does not allow us to tag individuals but we can tag your business page.*

2 There is no preview of social media announcements or online profile pages. We use the approved bio and photos in our standard format. You can view an example profile page here:

www.thetop100magazine.com/jennifer-djurkovic

Once your bio and photo have been finalized, a link to your profile page will be added to your page if it remains active.

3 You will receive an email notification once your page has been created and the social media announcements have been made. The email will include your personalized page URL, so you can use it in your email signature, on your website, or share it on your personal social media accounts. You can also download a badge (our logo) to show your inclusion from here:

www.thetop100magazine.com/perks

The 30-day free trial of the online profile page begins on the date of your social media announcements. A link will be provided in the notification email to opt out before the monthly fee of \$29.95 begins. If you do not cancel within 30 days, you will be billed \$29.95 per month to retain the page. You can cancel the recurring billing and feature at any time by visiting the link below. More info on the online profile page feature, its benefits, and cancellation can be viewed here:

www.thetop100magazine.com/featured-member-program



About the Printed Magazine

Be proactive! Respond to our requests, finalize your bio early, and submit your high-resolution photos and logos right away to ensure the best outcome.



Once the magazine is filled, it goes into production. When production has been completed, you will have the opportunity to view your final page/spread as it will appear in the magazine. At this stage, the publication is closed to content revisions.

If you do not respond to our requests for bio approval, we will print the bio draft that we prepare based on your interview. If you do not provide a photo by the deadline, your feature will not include a photo.

